



HUMAN SERVICES  
DEPARTMENT



Early Education Division  
Head Start Zero-Five Program

Policy Council Meeting  
Monday, October 29, 2018 – 5:30 pm to 7:30 pm  
15 E. 1<sup>st</sup> Ave. Mesa, AZ 85210  
*“Healthy, Educated Children in Supportive Families”*

## Minutes

### CALL TO ORDER

Call to order by Head Start Director, Eve Del Real, at 5:30 PM.

### ROLL CALL

Family Services Manager, Nancy Kessay did roll call. 24 members were in attendance, quorum was established.

<b>POLICY COUNCIL</b>	<b>PRESENT</b>	<b>VOTING</b>
<b>EHS HOME BASE</b>		
Crystal Hurst – Member		
Yanira Ibarra – Alternate		
<b>EHS CCP WEST</b>		
Karen Hernandez – Member		
Kesly Muniz – Alternate	X	X
<b>EHS CCP EAST</b>		
Heather Fontenot – Member	X	X
Breana Windham – Member		
Enahoro Iboi – Alternate		
VACANT– Alternate		
<b>EHS CENTER BASE</b>		
Hilda Cota – Member		
Stephanie Van Schoelandt – Member	X	X
Marel Lopez – Alternate	X	X
Abril Anduaga – Alternate		
<b>HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED</b>		
Naeemah Muhammad – Member	X	X
Mirna Ocampo – Alternate		
<b>HS CHANDLER/GILBERT CENTER BASED</b>		
Sandra Walker – Member	X	X
Mayra Romo – Member	X	X
Maria Gutierrez – Member	X	X
Paola Raso – Alternate	X	
Ma. Isabel Munguia – Alternate	X	
Floriceida Rodriguez – Alternate		
<b>HS MESA CENTER BASED</b>		
Frenchescia Stafford – Member	X	X
Melissa Carpenter – Member	X	X
Aaron Strunk – Member	X	X
Julia See-Teran – Member	X	X
Heather Danburgh – Member	X	X
Dana King – Member	X	X
Sandra Cruz Roa – Member		
Aide Ibarra – Alternate	X	X
Heather Hernandez – Alternate	X	
Farzana Hadi – Alternate		
Alma Macias – Alternate		
Angelica Amador – Alternate		
Dulce Alvarez – Alternate		
Janette Galindo – Alternate		
<b>COMMUNITY REPRESENTATIVES</b>		
Anastasia Smith – Member	X	X
Richard Casto – Member	X	X
Susan Jacobs – Member	X	X

# Policy Council Meeting Minutes

## October 29, 2018

Georgina Morineau – Member	X	
Sarah Agostinho – Member	X	
<b>BOARD OF SUPERVISORS</b>		
Cristina Arzaga-Williams - Liaison (non-voting)		
	<b>TOTAL</b>	<b>TOTAL</b>
<b>*10 NEEDED FOR QUORUM</b>	<b>23</b>	<b>18</b>

Additional persons present:

	Attendee	Role		Attendee	Role
1.	Eve Del Real	Head Start Director	2.	Glenda Henman	Mental Health Associate
3.	Chrisanda DeBois	Head Start Nurse	4.	Michelle Jarosinski	ERSEA Coordinator
5.	Nancy Kessay	Family Services Manager	6.	Ram Muppirala	Grants Accountant
7.	Sheri Simmons	Program Analyst	8.	Jen Gaulke	Community & Partnerships Manager
9.	Katie Weber	Site Supervisor	10.	Saul Lopez	Visitor (Parent)
11.	Sorena Casto	Visitor (Parent)			

### 1. DIRECTOR'S REPORT, Eve Del Real

Eve reported that Against All Odds won't provide services until December due to additional licensing visits that are needed. Teachers will begin home visits starting November 12, until the site opens.

The Office of Head Start announced that the funding for round three of the EHS CCP and Expansion grant will open up November 1.

We serve around 96 children with this grant.

She also talked about the update to the phone system at the East Side Office. The new phone number is 602-372-3700.

She announced the new Community Partnership Manager, Jen Gaulke, who will oversee the Childcare Partnerships and facility work, and work with our Community Partners.

### 2. Executive Member Elections, Nancy Kessay

Nominations and voting took place to appoint new officers. Frenchescia Stafford was elected as the new Chairperson. Melissa Carpenter was elected as the new Vice Chairperson. Stephanie Van Schoelandt was elected as the new secretary. Heather Danburg was elected as the new treasurer. Members also voted on the day and time they would like the policy council meetings to be held on. They chose to keep the day and time the same, last Monday of the month from 5:30-7:30 p.m.

## ITEMS FOR DISCUSSION

### 3. Expansion Funding, Eve Del Real

An approval was made last meeting to carry over \$80,000 from FY 18 to FY 19 for Against All Odds facility improvements.

After further assessment there is still the need for a fire sprinkler system and architectural plans to help with the permitting. This adds an additional \$15,000, making the total amount \$95,000. Also \$10,000 will be used to install a water line in the infant room at Beautiful Oasis.

### 4. Policy Council Parent Representative Reports

No parent representative reports.

### 5. Policy Council Community Partner Agency Reports

They welcomed the new policy council members.

### 6. Board of Supervisors Report, Cristina Arzaga-Williams

Unfortunately, Liaison was not able to call-in with County Board of Supervisors update; however the board has not adopted or acted on any HS related issue in the last month.

### 7. Call to the Public

No members of the public answered.

## APPROVAL ITEMS

**a. September 24, 2018 Policy Council Minutes.** Richard Casto made the first motion. Melissa Carpenter second motion.

No opposes. Approved by all members.

**b. Monthly Financial Statements for September.** Susan Jacobs made the first motion. Aaron Strunk second motion. No opposes. Approved by all members.

**c. Application for Carry Over Funding EHS-Expansion PY 18-19.** Aaron Strunk made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.

**d. Policy Council Schedule.** Richard Casto made the first motion. Aaron Strunk second motion. No opposes.

### 8. ADJOURNMENT

Chairperson Frenchescia Stafford adjourned the meeting at 6:35 PM.

## **Policy Council Meeting Minutes**

### **October 29, 2018**

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#### **NEXT MEETINGS**

- **Policy Council Meeting**, Monday, November 19, 2018, 5:30-7:30 PM  
FUMC First United Methodist Church 15 E. 1<sup>st</sup> Ave. Mesa, AZ 85210

*All parents are invited to attend all Policy Council meetings and Standing Committee meetings.*